



### **Meeting of the Parish Council**

To all members of the Council – you are hereby summoned to attend a Meeting of Lavant Parish Council to be held at on Tuesday 11<sup>th</sup> February 2020 at 7pm in St Mary's Church to transact the detailed business below:-

Members of the Public and Press are welcome and encouraged to attend

### **AGENDA**

- 1 Apologies for absence
- 2 Code of Conduct
  - I. Declaration of interests on items included on the agenda
  - II. Dispensations – to consider any request for Dispensations
- 3 To approve and sign the Minutes of the meeting held on 14<sup>th</sup> January 2020
- 4 Public Session – *(this is to limited to 10mins)*
- 5 Brief Report from County Councillor on matters affecting this Parish.
- 6 Update on outstanding actions brought forward from previous meeting:
  - Footpath
  - Environment – pollinator corridors
  - Opening of new accounts
- 7 Chairman's report
- 8 Five Year Planning
- 9 Clerks report & Summary of any correspondence received
- 10 Planning: to receive a verbal report including any new applications received.
- 11 Finance
  - a) To note receipts and approve payments – **Appendix A**
  - b) To note and approve the monthly bank reconciliation – **Appendix B**
- 12 Items for inclusion on next agenda
- 13 Date of next meeting: Tuesday 10<sup>th</sup> March 2020

Signed:

Dawn Salter  
Clerk & RFO  
4<sup>th</sup> February 2020

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LAVANT PARISH COUNCIL				
FINANCIAL REPORT PREPARED ON 27 JANUARY 2020				
<b>RECEIPTS: Period: 7th January 2020 - 11th February 2020</b>				
DATE	REF	PAYER	DESCRIPTION	AMOUNT
15/01/2020	SSE	Lavant Parish Council	Contract Cancellation Refund	694.56
<b>PAYMENTS: Feb-20</b>				
DATE APPROVED	INVOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT
11/02/2020	FO96	Hitachi DD	Tractor	229.00
11/02/2020	FO97	BT DD	Telephone	54.36
11/02/2020	FO98	Mr Collas	Cost towards Protective Boots	30.00
11/02/2020	FO99	DSalter	Council Running Expenses	36.30
11/02/2020	FO100	SSALC	Parish On Line Fee	36.00
11/02/2020	FO101	DSalter	Salary & Pension ( error by WSCC to be corrected in	1,505.02
11/02/2020	FO102	Irwin Mitchell	First Registration Of LPC Land	468.60
11/02/2020	FO103	Irwin Mitchell	First Registration Of Allotment L	1,283.40
11/02/2020	FO104	Viking Stationers	Cross Shredder & Stationery	47.54
11/02/2020	FO105	Adrian Blades	Expenses for Village Maintenance	27.39
11/02/2020	FO106	Adrian Blades	Fuels Expenses	136.47
Total Payable				<b>3,854.08</b>

<b>Meeting of 11th February 2020</b>				
<b>Bank Reconciliation as of 24th January 2020</b>				
Current Account	24-Jan-20			£69,539.75
			<b>total</b>	<b>£ 69,539.75</b>
opening balance 1st April 19				£ 13,373.33
Add Receipts in the year				£ 84,796.99
Less Payments in the year				£ 28,630.57
	as of 24 Dec 2019		<b>Balance</b>	<b>£ 69,539.75</b>
<b>Less</b>				
Reserve @ 50% of Annual Precept of £29637				£ 14,819.00
			<b>Total</b>	<b>£ 14,819.00</b>
<b>Ring-fenced funds</b>				
Lawoles				£ 835.57
Let's walk (Footpaths)				£ 1,338.03
Youth project				£ 1,440.38
watershed grant				£ 48.22
CIL SDNP				£ 47,584.35
			<b>Total</b>	<b>£ 51,246.55</b>
<b>Total available funds (less ring fenced and reserve)</b>				<b>£ 3,474.20</b>